

SUA/RO/OO/2024/128

Date: 24-12-2024

OFFICE OF THE REGISTRAR
Office Order

As per office order no SUA/RO/UO/2024/121 dated 09/12/2024 a Grievance Redressal Cell of SUA was constituted. The competent authority has accorded approval to constitute **Students Grievance Redressal Cell (SGRC) of SUA**. The member of the committee are as follows:

S.No	Requirement as per regulation of UGC	Name	Role
1.	Professor	Prof. (Dr.) Sachin Kumar Srivastava, Professor & Dean, SSBS	Chairperson
2.	Four Professor/Senior Faculty Members	Prof. (Dr.) Deepak Kumar Singh, Professor, ASET	Member
		Dr. B. M. Dutta, Associate Professor, SSBS	Member
		Mr. Vikash Kumar Singh, Lecturer, ASET	Member
		Dr. Manish Baboo Agarwal, Assistant Professor, SSBSR	Member
3.	One women member	Dr. Ruchi Jain, Assistant Professor, SSBS	Member
4.	Students	1. Mr. Kushagra Upadhyay, MBA, Section-A 2. Mr. Nikhil Sharma S/o Mr Ashok Sharma, MBA 1 st Year 3. Mr. Arya Sharma s/o Mr. Amit Sharma 4. Mr. Aditya Singh S/o Mr. Dinesh Singh MBA 1st year	Student representative
5.	-	Prof. (Dr.) V.P.S Arora, Ex Vice Chancellor, Kumaun University (State University), Uttarakhand	One external member

This is in reference to compliance of UGC (Redressal of Grievance of Student's Regulation) 2023.

Term of Reference:

- The term of the chairperson and members shall be for a period of two years.
- The term of the special invitee shall be one year.
- The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- In considering the grievances before it, the SGRC shall follow principles of natural justice.
- The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.
- Any student aggrieved by the decision of the Students' Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

for 
Registrar
Sharda University Agra

Copy to:-

- Hon'ble Vice Chancellor (For Information Please)
- All Deans/Directors/Administrative Heads of the respective Departments and Schools
- Chief Proctor/Finance Officer/Deputy Controller of Examinations/Librarian
- Dy. Registrar (Estates)/Assistant Director (HR)
- Concerned
- All faculties & Staff of University
- Notification File

REGISTRAR
SHARDA UNIVERSITY AGRA
Agra (U.P.) India